

Ruskin Mill Trust, (the Trust)

Job Description

Position:	Occupational Therapist - Practical Skills Therapeutic Education (PSTE)
Post Reference No:	RMT10183
Field of Practice:	Therapeutic Education, Holistic Support and Care, and Holistic Medicine (Field 3, Field 5 and Field 6)
Grade:	11 : 12
Responsible to:	Deputy Principal
Location:	Freeman College

Job Purpose

The main purpose of the role is:

1. To advise and train college staff on the use of Ruskin Mill's unique method of Practical Skills Therapeutic (PSTE) and the Steiner Waldorf Curriculum as interventions to meet the students' sensory and self-regulation needs as identified in the EHC plan.
2. To deliver individual or group interventions as identified in the EHC plan using the outdoors, natural materials and the natural environment and nature.
3. To validate and document student progress by being immersed in PSTE and the Steiner Curriculum utilising their expertise in sensory profiles and sensory integration.

To provide occupational therapy services for the college which secures its success and continuous improvement, ensuring high quality education for all its students and the highest standards of learning and achievement in accordance with statutory and Ofsted requirements and the vision, and method of Ruskin Mill Trust. This includes ensuring the development of the college as a contemporary Rudolf Steiner provision for children and young people with complex learning needs.

The post holder will be expected to embrace, articulate and work with the College's and Ruskin Mill Trust's objectives, vision, values, purpose and method. S/he will ensure that the Ruskin Mill Trust's paradigm of biodynamic agriculture, Anthroposophical medicine and Practical Skills Therapeutic Education, which is informed by Steiner Education, is maintained, implemented and integrated within the provision.

The post holder is to contribute to the whole life of the Schools, Colleges and Trust, always remembering that our core purpose is to improve the education and lives of our pupils, students and adults.

Evening and weekend working will be required.

You will be required to carry out your duties at all College premises, some of which are located a distance from the main College sites and at such other places as the Trust may reasonably require.

Corporate Contribution

The post holder will be expected to contribute as required and uphold the aims, objectives and commitments of Ruskin Mill Trust.

Main Duties

1. To assess and make recommendations for referrals that are received requesting therapeutic input for specific students.
2. To ensure familiarity of student background information and risk assessment and profile prior to therapy session.
3. To plan and deliver therapeutic sessions to individuals or small groups of students using the outdoors, natural materials, the natural environment and nature-hence innovating a more traditional approach to sensory integration.
4. To liaise with other college staff to provide training, advice, strategies, and update on progress of the student.
5. To track progress of the student moving through the PSTE and college curriculum using standardised assessment.
6. To work closely with the admissions team and Senior Management Team to plan and deliver to therapeutic interventions as stipulated in the EHCP.
7. To maintain and update the colleges provision map with regards to the sensory needs of the student
8. To source, create and use natural resources to provide the therapeutic intervention required where ever possible - avoiding traditional plastic resources and using natural materials and processes as used in a PSTE craft curriculum.
9. To deliver staff training train on the use of Ruskin Mill's unique method of Practical Skills Therapeutic (PSTE) and the Steiner Waldorf Curriculum as interventions to meet the students' sensory and self-regulation needs as identified in the EHC plan.
10. To complete the therapy reports as required and contribute to annual reviews as required.
11. To keep a record of attendance and report on absence.
12. To report occurrences and accidents following the relevant procedure to the support and attendance team in a timely manner.
13. To ensure the safety and welfare of students receiving therapy.
14. To ensure that all students are supported appropriately.
15. Therapists will have recognised qualifications in their discipline and be registered with their appropriate professional organisation and work within the standards set by them.

General

1. To share the Trust's commitment to safeguard and promote the welfare of students.
2. To be responsible for the care of your working area and development for your working area.
3. To maintain exemplary standards of professionalism, honesty and respect at all times, and not abuse the privilege of access to confidential information.
4. To attend meetings and supervision as required.
5. To undertake training as required by the Trust and the Hiram Education and Research Team in order to accommodate flexibility within the structure.
6. To actively support and promote equality and diversity throughout the Trust.
7. To comply with all the policies and procedures of the Trust as contained in the booklet entitled "Ruskin Mill Trust's Student Protection Policies".
8. To pursue personal work development and take full advantage of training provided.
9. To undertake work related professional development as required by the post.
10. To deliver training or development opportunities as required.
11. To maintain a 'duty of candour' and to be open and honest at all times, ensuring that concerns are raised promptly through the appropriate management routes.
12. To attend training provided by the Trust and Hiram Education and Research Team as required.
13. To act in a positive and supportive manner at all times projecting a positive image of the Trust and its associated organisations.
14. To carry out the above duties in accordance with the Trust's Health and Safety Policy.
15. To work with students as and when required.
16. To undertake any other duties appropriate to this level of post which will evolve as the job progresses until the job description is reviewed.

Staff Management and Supervision

The Occupational Therapist has no direct line management responsibilities but may be required to supervise staff upon request.

Job Revision

This job description outlines the expectations of the role. The duties of the post may be varied from time to time in response to changing circumstances. This job description does not form part of the contract of employment.

Where the post holder is disabled or becomes disabled every effort will be made to supply all necessary aids, adaptations or equipment to allow them to carry out all the duties of the job. If, however, a certain task proves to be unachievable job redesign will be given full consideration.

Person Specification / Training and Development Requirements

Position: Occupational Therapist - Practical Skills
Therapeutic Education (PSTE)

The following are the criteria that will be used for Shortlisting

- Bachelor's degree in Occupational Therapy
- Registered with HCPC
- Ability to integrate these therapies within the PSTE and Steiner curriculum and throughout the college day.
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- Strong communication Skills
- Strong IT and report writing skills
- Commitment to the promotion of the Trust's vision, values purpose and method
- Commitment to promoting and safeguarding the welfare of students, children and vulnerable adults
- Flexible approach to working additional hours including evenings and weekends whenever necessary

In addition we would ideally like candidates to have the following:

- Experience of working with young people with Autism/Dyspraxia/DCD/attachment disorder.
- Qualification or working towards a qualification in sensory integration

Once appointed, the post-holder must complete the following trainings and qualifications within the timescales set

Name	Timescales for completion	Length of programme
Introduction to Practical Skills Therapeutic Education	First 2 weeks of employment	2 weeks
Safeguarding training as required by Sheffield City Council	From day 1	Dependant on role
Equality and Diversity	Within 2 months of commencing role	2 hours
Safer Recruitment in Education	Within 3 months of commencing role	On-line training
MAPA Training (De-escalation and Restraint Training)	At the first training opportunity	2 days
Craft activities and research as identified by the line manager	1 year	1 year