



Ruskin Mill College provides innovative and experiential education and training for young people marginalised by disadvantage, exclusion or special learning needs. Inspired by Rudolf Steiner, William Morris and John Ruskin, the college actively promotes, through craftsmanship and entrepreneurship, the traditional economic activities of the Cotswolds.

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## Tutor – Shop

**40 hours / 52 week position**

**Grade MSI:MS4     FTE Salary £22,619.83 - £33,437.92**  
**(subject to qualifications and experience)**

The successful candidate will be able to lead sessions in onsite Farm Shop to small groups of students. You must be able to instil enthusiasm and enjoyment into the learning process in such a way that can lead to increased self-esteem and enhanced engagement in learning.

The key duties in this role will include:

- Day to day management of the Farm Shop, ensuring sufficient stock for the retail outlets across the site and ensuring that the shop is a showcase for the work of the college and the other social enterprises within the provision and the Trust
- Experience in either Teaching or Shop Manager is required.
- Applicants for tutoring posts must hold, or be working towards, or prepared to work towards relevant teaching qualifications in accordance with government regulations.
- To plan and deliver sessions to a small group of students according to their individual learning needs and requirements.
- To embed communication, word and number skills into all bakery sessions with students.
- To be a part of ongoing assessment of students learning needs and to make reasonable adjustments as required minimising barriers to learning and achievement.
- You will also be expected to attend training sessions as required by the Trust, which may be outside of your usual working hours.
- maintaining required records including financial accounts, compliance checks for the equipment, orders and stock control and provide regular reports to the Senior Land Manager
- undertaking all administrative tasks associated with the running of the shop, including marketing, working with the finance department to manage costs and carrying out basic financial management tasks

Working at Ruskin Mill College is rewarding and in return, we offer competitive salaries, with progression in pay once qualified, and a private pension scheme. In addition, staff receive:

- Staff receive a comprehensive induction, an excellent personal development plan and extensive training to include Autism, Attachment, Emotional Resilience, Holistic Support, *Practical Skills Therapeutic Education* (PSTE), MAPA (Physical Intervention) training
- 33-38 days annual leave (including bank holidays) increasing with your length of service with us

The post is subject to satisfactory references, an enhanced Disclosure and Barring Service (DBS) check for both adults and children, medical check, evidence of qualifications plus verification of the right to work in the UK. Ruskin Mill College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

**CLOSING DATE 25 OCTOBER 2021**

For further information and to apply, visit <https://www.rmt.org/jobs/> or contact the HR team on 01453 837520 or by email [rmchrenquiries@rmtc.rmt.org](mailto:rmchrenquiries@rmtc.rmt.org)